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10 January 1952

MEMORANDUM FOR: DIRECTOR OF TRAINING, CIA

SUBJECT: Reception and Interim Training

1. The following is intended to serve as a brief summary of the current and projected Reception and Interim Training program conducted by TRC for OSO and OPC personnel who fall into two categories:

a. Individuals in an uncleared status who are presently on duty in the Washington area or who are security-cleared and awaiting enrollment in formal courses.

b. Individuals who have been cleared and who have completed the BOC, OC, and in some cases the SIC, and who are in an interim status between courses.

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2. a. OSO/OPC estimates submitted 10 January 1952 regarding new employees who will require training during an indefinite period while remaining in an uncleared status are as follows:

OSO - 40 per month.

OPC - 60-80 per month.

b. Employees who will require training during a one-week interim period between courses:

OSO - 10 per month.

OPC - 10 per month.

c. Paramilitary students who will constitute a holding problem, following the end of the first week of February, 1952, until the activation date of 25X1A6A

Estimated at 60 students if is activated on or before 1 April 1952. 25X1A6A

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3. During the first week of January, 1952, TRC was providing training for:

16 uncleared OSO/OPC students.

20 OSO/OPC students who are cleared. Of this number 11 are in an interim status. This figure would be higher if TRC had space available.

4. The present curriculum for the Reception and Interim Training program has consisted of providing the student with a directed study assignment which is consistent with the requirements of his desk or his future assignment with the Agency. In conjunction with this program TRC has undertaken the preparation of working bibliographies, in some cases utilizing student personnel on this project.

5. Contingent upon the provision of adequate space facilities and competent instructor personnel, it is planned that the curricula for both reception and interim training will include a continuation of directed individual study, augmented by a series of lectures, movies, and group discussions on such topics as are not included in the formal courses. This list of topics will include "Understanding of Foreign Peoples," "History of American Intelligence," "The Formulation of American Foreign Policy," "The Intelligence Process," and a one-week instructor training program.



Deputy for Staff Training

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